

BY-LAWS TO THE CONSTITUTION of Texas Gulf Coast Council of Diving Clubs

ATTACHMENT 5A – Duties and Responsibilities of Dive Club Representatives

(New attachment added at Special Business Meeting held January 22, 2014. Updated May 4, 2017. Updated for attachment numbering on December 31, 2017.)

CONCEPT INFORMATION – TGCC or “Council” is a club of clubs. Its intent is for those clubs to work together as a unit to create an organization that will be a positive representation of them and their members to the general dive and communities in which we live and work. The Council should function as an independent entity to provide communication and coordination among those clubs. It should promote and encourage education for its members and provide recognition for those individuals whose level of contribution in the dive community warrants it.

TGCC has several different types of membership. These membership categories are based upon whether the member is an organization or an individual, and what level of involvement those organizations want to commit to. Full Member Clubs have voting privileges while Affiliate and Associate Member Club do not. Individual Members do not have voting privileges. Only Full Member Clubs have Club Representatives and it’s their responsibilities that this attachment to the TGCC By-Laws addresses.

Each club is equal under this concept, with one vote per club, and most activities undertaken by a simple majority of votes. This one vote per club is accomplished through the club representative concept where each club President designates one Representative (and additional alternates as necessary), and that club representative becomes a voting member of the TGCC Board of Directors. The first responsibility of that designated Club Representative is to represent the interests of their club to the Council. As a Club Representative to the Council, that individual has also become a member of TGCC and has a second and equally important responsibility of representing TGCC to their “home” club. In short, a club representative has two jobs, one for their club and one for TGCC. Both are expected to be executed properly.

Club Representative – Description, duties and responsibilities:

- Must be able to represent their club and the Council in a knowledgeable, responsible manner.
- Must be a member and in good standing (dues paid) with the club he/she represents.
- Must be properly delegated by the club he/she represents to act in their behalf. If there is no delegation, only that club’s President may represent their club and vote as a member of the Council.
- Must attend Council meetings.
- Must attend the General Membership and Board of Director meetings for the club he/she represents.
- In order to vote their club must be current with its TGCC Member Club dues.
- Is responsible for their club’s vote on every issue addressed by TGCC.
- Is responsible for the election of the TGCC officers.
- Is responsible for keeping the Council aware of their club’s activities and its general direction.
- Is responsible for keeping their Club’s Board of Directors and members aware of the issues the Council is addressing and the activities being undertaken by the other clubs of the Council.
- Is responsible for notifying and providing their Club’s webmaster, newsletter editor, and membership chairperson with materials pertinent to activities of interest to their club and its members. (For

example - TGCC Awards Luncheon, TGCC Trashfest, TGCC College Scholarship Applications, legislation that may affect divers)

- Is responsible for the sanctioning of any event their Club is undertaking that they want dive community support for:
 - Encourages all clubs to publicize that activity.
 - Minimizes conflicts between one club's activity and another club's.
 - Must be open to all TGCC members, and members of member clubs.

Approved and ratified on May 4, 2017 by:

TGCC 2017 Officers:

President (Frank Burek)

First Vice President (Rodney Dwire)

Secretary (JaVan Pruett)

Treasurer (Mark Leiserowitz)

Second Vice President (Randy Widaman)

TGCC 2017 Full Member Representatives:

City of Houston Underwater Mariners (Mark Leiserowitz)

Houston Underwater Photographic Society (Alicia Grimes)

JSC Lunarfins Scuba Club (Polly Swerdlin)